

FACILITY RENTAL CONTRACT

Please use pen when completing form

Name of Individual or Organization _____

Name of Organization's Contact Person _____ Phone _____

Address _____
 Street/PO Town/City State Zip

Email _____

Description of Event _____

Reservation Date(s) _____ Number of People Anticipated for Event _____
 Leagues must attach a schedule

FACILITIES: Please check all that apply

NOTE: There is a fee attached to each facility

- Boat Basin Pavilion
 - 9:00am – 2:00pm
 - 3:00pm – 8:00pm

- Frost Tufts Pavilion
 - 9:00am – 2:00pm
 - 3:00pm – 8:00pm

- William Murray Rowe Park
 - Baseball Field (200')
 - Multipurpose Field

- Frost Tufts Park
 - Tennis Courts (2)
 - Basketball / Skate Court
 - Multipurpose Field

- Hammond Park
 - Gazebo

Other _____

Reservation Time(s) _____
 Two-hour minimum on all field and court rentals

I understand and agree to abide by the policies governing the rental of recreational facilities as printed on the reverse of this sheet. I agree to follow all rules and regulations posted at the facility that I am contracting for the use of. I understand that I am responsible for all damage or disarray that may occur and agree to pay all fees within thirty-days of receipt of an invoice.

 Signature Date

Office Use Only

- Proof of Residency Given
- Non-Resident
- Town Employee

Customer Type	Number of Hours/Increments	Amount	
		\$	
Additional Fees (Description):		\$	
Total Due		\$	
Signature of Municipal Representative		Date	Amount Paid
			Cash or Check
		\$	
Amount of Refundable Deposit			
Date issued- if applicable			