



## KidsPLAY Late Pick Up Slip Warning

This late pickup slip serves as a written warning before late charges are charged to your account. The second notice of a late pickup will have an invoice attached to it. Please see the late pickup policy below

**Our Late Pickup Policy is as follows:**

**\*Parents that have not picked up their child by 5:30 PM Monday through Thursday and 4:30 PM on Fridays, will be charged at a rate of \$10.00 per 15-minute increments per child for additional care.** (1-15 minutes late will be a flat \$10.00 fee; 16-30 minutes late will be another \$10 fee. After 30 minutes, local police will be called. Example: If a child is picked up 17 minutes late, a \$20 late pick up fee will be charged.)

\*Late fees will be added to your invoice.

\*After three times of being in violation of this policy, a meeting will be scheduled with the KidsPLAY director and parents may be asked to find alternative after school care.

Child's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Pick Up Time: \_\_\_\_\_

I understand that next time I am late, there will be charge to my account.

Parent/Pick Up Person Signature: \_\_\_\_\_

KidsPLAY Director Signature: \_\_\_\_\_